

**TEXAS ASSOCIATION FOR COURT ADMINISTRATION**  
**29<sup>th</sup> ANNUAL EDUCATION CONFERENCE**

*Please complete the form above and forward to:*

Texas Association for Court Administration  
Attn: Sharese Hurst  
Correctional Management Institute of Texas  
George J. Beto Criminal Justice Center  
Sam Houston State University  
Huntsville, Texas 77341-2296  
or fax to (936)294-1671

\_\_\_\_\_ First Time Attendee      TACA Member Since \_\_\_\_\_

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_  
Title: \_\_\_\_\_ Court: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Telephone: \_\_\_\_\_ Fax Number: \_\_\_\_\_  
County/Countries: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

Name of Spouse/Guest (if attending): \_\_\_\_\_

Spouse/Guest Luncheon Fee \$25.00 per lunch

Please indicate any special needs below (dietary or disability):  
\_\_\_\_\_

**Method of Payment (please check one):**

- Check
- Government Purchase Order, PO # \_\_\_\_\_
- Amount Enclosed: \_\_\_\_\_



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Correctional Management Institute of Texas  
George J. Beto Criminal Justice Center  
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Huntsville, TX 77341-2296

**TEXAS ASSOCIATION FOR COURT  
ADMINISTRATION**

29<sup>TH</sup> ANNUAL CONFERENCE

October 11<sup>th</sup> – October 14<sup>th</sup>, 2005  
**Omni Dallas Hotel Park West**  
Dallas, Texas



Effective Leadership

**“EFFECTIVE LEADERSHIP”**

**A CORE COMPETENCY TOOL FOR IMPROVING YOUR COURT'S  
PERFORMANCE**

Check out [www.mytaca.org](http://www.mytaca.org)  
For more information about this conference

**2005 ANNUAL EDUCATION CONFERENCE**

# AGENDA

## TACA 29<sup>th</sup> Annual Education Conference

### “Effective Leadership”

*A Core Competency Tool for Improving Your Court's Performance*

#### Tuesday, October 11, 2005

- 1:00 p.m. Registration
- 3:00 p.m. – 3:15 p.m. Welcome
- 3:15 p.m. – 5:00 p.m. **PLENARY : Celebrating Leaders**
- 5:30 p.m. – 6:15 p.m. New Members/First Time Attendees Reception
- 8:00 p.m. – 10:00 p.m. Movie Night

#### Wednesday, October 12, 2005

- 8:00 a.m. – 9:30 a.m. **PLENARY: Leadership – Your Role**
  - 9:30 a.m. – 9:45 a.m. Break
  - 9:45 a.m. – 10:45 a.m. **Workshops Round I (3 Workshops)**
    - Effective Leadership Practices
    - Caseflow Management – *Criminal (District)*
    - Information Technology – Expectations of Modern Caseflow Management Systems
  - 10:45 a.m. – 11:45 a.m. Legislative Updates
  - 11:45 a.m. – 1:15 p.m. Luncheon  
*Presentation of PDP Certificates & Introduction of Candidates*
  - 1:30 p.m. – 2:30 p.m. **Workshops Round II (3 Workshops)**
    - Caseflow Management – *Family*
    - Child/Adult Protective Services
    - Information Technology – Expectations of Modern Caseflow Management Systems
  - 2:30 p.m. – 2:45 p.m. Break
  - 2:45 p.m. – 3:45 p.m. **Workshops Round III (3 Workshops)**
    - Caseflow Management – *Criminal (County)*
    - Indigent Defense – Grant Application
    - Rural Association for Court Administration – RACA
- State Fair Night (First Bus Departs at 4:00 p.m.)**

#### Thursday, October 13, 2005

- 8:00 a.m. – 10:00 a.m. **PLENARY : Team Building**
- 10:00 a.m. – 10:15 a.m. Break
- 10:15 a.m. – 11:15 a.m. **Workshops Round IV (3 Workshops)**
  - Caseflow Management – *Juvenile*
  - Rural Association for Court Administration - RACA
  - Caseflow Management – *Civil*
- 11:15 a.m. – 11:45 a.m. **Leadership**
- 11:45 a.m. – 1:00 p.m. Luncheon  
*Introduction of Board/ Committees & Presentation of Awards*
- 1:00 p.m. – 2:50 p.m. **PLENARY - Motivational**
- 2:50 p.m. – 3:05 p.m. Break
- 3:05 p.m. – 4:15 p.m. **Workshops Round V (3 Workshops)**
  - Caseflow Management – *Probate*
  - Future Planning Focus Group
  - Caseflow Management – *Civil*
- 4:15 p.m. – 5:30 p.m. **TACA Business Meeting**

#### Night on Your Own!

#### Friday, October 14, 2005

- 9:00 a.m. – 10:15 a.m. **PLENARY: Focus on the Future: TACA and Improving Your Court's Performance**
- 10:15 a.m. – 12:00 p.m. **PLENARY**

**Early Registration  
by  
Friday, September 23, 2005**

TACA Member - \$175.00  
Non-Member - \$225.00

**Late Registration  
after  
Friday, September 23, 2005**

TACA Member - \$200.00  
Non-Member - \$250.00

The registration fee includes:

- All written material
- Morning and afternoon beverage breaks
- 2 lunches
- Transportation to the State Fair on Wednesday, October 12th; see below for more information.

*\*Checks for the conference should be made payable to the Texas Association for Court Administration (TACA).*

**Cancellation Policy:** Cancellations must be made in writing and received by Sharese Hurst no later than September 23, 2005, in order to receive a full refund. NO REFUNDS or CREDITS will be given to participants that NO-SHOW.

#### Host Hotel

**Omni Dallas Hotel at Park West**

1590 Lyndon B. Johnson Freeway  
Dallas, Texas 75234  
(972)869-4300

*\*Shuttles will be available from both airports for a fee.*

**Rates:** \$85.00 single \$95.00 double \$139.00 suite  
**Rate Cut-off:** September 23, 2005 at 5:00 p.m.  
**Reservations:** Reservations may be made on-line at [jones@omnihotels.com](mailto:jones@omnihotels.com) or by calling, (972)869-4300; you must identify yourself as a TACA Conference attendee

**Parking:** Complimentary  
**Check-in:** 3:00 p.m.  
**Check-out:** 12:00 p.m. (noon)

**Attire:** Business casual. Meeting room temperatures and personal comfort ranges vary widely. Meeting rooms always seem very cold, [please bring a sweater or jacket.](#)

**TACA Policies:**

- Turn cell phones and pagers off during meetings
- Smoking permitted in designated areas only

*Special “TACA” rate is available with Enterprise Rental Cars; reference #09D3053 when calling to make reservations at 1-800-Rentacar or [www.enterprise.com](http://www.enterprise.com)*

**For more information on Dallas visit the Convention & Visitors Bureau <http://www.visitdallas.com/visitors/>**

#### State Fair of Texas

**Admission**  
\$20  
10 tickets per member will be provided  
Pay at the registration table

**2005 Attractions:**  
Auto Show, Pig Races, Cattle Shows, Excellent Food, Great Shopping, Fun Rides.

**Additional Information**  
<http://www.bigtex.com/>